



Medical Assistant Program Application

Name: _____ Student ID# _____

Phone: _____ Email: _____

Did you attend Cascadia Tech Academy? Yes No Desired Start Term: Spring Fall

Please include transfer credit from the following institution/s: _____

Please email completed applications to enroll@clark.edu. To mail applications, please send to:
Clark College-Enrollment Services, 1933 Fort Vancouver Way, Vancouver, WA 98663.

To be eligible for selection into the Medical Assistant program, the following items must be completed:
Complete the Clark College Application for Admission.
Complete this Medical Assistant Program Application. Read and initial each item on page 2., ensuring to complete the high school attestation questions. Your application affords you two consecutive selection attempts.
Pay the non-refundable \$50 program application fee. Your application is complete when the fee is paid, and this date is the 'application received' date. This date may be considered in the selection process. (Fees are subject to change.)
Submit official college transcripts if you have transfer credits you wish to apply to the program. Transfer credit and course equivalency will be determined by Clark College.
The following course or placement level is required prior to program entry: MATH: eligibility for MATH 92. Assessment into Math Level 10, or completion of CAP 42 or CAP 46.
Obtain a minimum Clark College cumulative GPA of 2.0 or higher.

The following courses must be completed with a "C", (2.0) grade or higher prior to entering the program:		
Course	Course Name	Credits
AH 100*	Basic Concepts of Anatomy & Physiology I (Formerly HEOC 100)	3
AH 101*	Basic Concepts of Anatomy & Physiology II (Formerly HEOC 100)	3
AH 104	Health Care Delivery & Career Exploration (Formerly HEOC 104)	3
AH 110*	Medical Terminology I (Formerly BMED 110)	3
AH 111*	Medical Terminology II (Formerly BMED 111)	3
AH 120**	Bloodborne Pathogens in Healthcare Setting	1
ENGL& 101 or PTWR 135	English Composition I or Introduction to Applied Technical Writing	5
MA 123	Legal Aspects of the Medical Office* (Formerly BMED 138)	3
Not Required for Selection, must complete by first term in-program. Recommend completing early.		
HLTH 124**	Healthcare Provider CPR & 1 st Aid (credit for prior learning available)	1
*must be 7-years current upon program entry		
**contact Credentials for credit for prior learning (CPL) if you have current certifications: credeval@clark.edu		

Select your track. Please check the degree or certificate you wish to pursue:	
<input type="checkbox"/>	CP: the Certificate of Proficiency track
<input type="checkbox"/>	AAT-PHLEB: the Associate in Applied Technology MA Phlebotomy (offered spring only)
<input type="checkbox"/>	AAT-BUSMGMT: the Associate in Applied Technology MA Business Management track
*Program offerings are dependent upon the minimum number of students eligible to run the cohort in the corresponding term. SPRING starts are day programs FALL starts are evening programs	

Please Complete Second Page →

PLEASE INITIAL IN THE SPACES PROVIDED TO CONFIRM YOU HAVE READ AND ARE AWARE OF THE FOLLOWING ADDITIONAL REQUIREMENTS FOR PROGRAM ENTRANCE

Medical Assistant Standard Technical Requirements

_____ Physical and mental/emotional requirements: ability to work in a fast-paced environment, often on your feet for 8 hours continuously, as well as bending, reaching and pushing carts with equipment for extended periods of time; Medical Assistants are typically required to carry and lift up to 30 lbs.; use of hands for fine, repetitive manipulation of small objects; ability to utilize various medical equipment and have basic computer proficiency; keyboarding at 35 words per minute with 5 or fewer errors on a 5-minute timed test; must possess excellent customer service and communication skills; the ability to work with diverse patient populations; ability to maintain professional composure around patients that are sick and/or terminally ill.

_____ Working conditions: positions in the hospital and/or clinical settings may require working flexible schedules, including nights, weekends and holidays; potential exposure to chemical hazards; ability to wear gloves and other personal protective equipment (mask, coat, etc.) for extended periods of time. It is strongly recommended that all applicants observe closely the activities of those practicing in the profession to more fully understand the technical requirements of the program.

_____ To participate in this program, students must be able to perform standard technical requirements as described above. Admission to the program may be contingent upon the applicant verifying his or her ability to perform the established technical standards of the program with or without reasonable accommodation (Please reference the disability statement in the Medical Assistant handbook for additional information).

_____ The program requires a 30 to 40 hour per week commitment from students for classes and clinical rotations (not including outside study time or travel time to the clinical site). Reliable transportation is an important consideration as clinical facilities may require driving significant distances (up to approximately 50 miles distance from Clark). Clinical assignments may be offered at times other than traditional clinical hours, such as evenings (other than Monday-Friday, 5:00am-7:00pm) and/or weekends.

_____ To participate in the clinical externship, clinical sites may require proof of current immunizations. Students should start the Hepatitis B series and titer as soon as possible as this can take approximately seven months to complete. Please see the program website for details on immunizations and medical clearance requirements. Immunization requirements will be covered during MA student orientation.

_____ This program requires all students to be fully vaccinated against COVID-19 as a requirement for clinical placement.

_____ Students enrolled in clinical courses are required to complete a comprehensive Criminal Background Check (as required by the clinical sites). Students should be aware that the clinical site may deny the student access and the student may not be able to complete their healthcare program based on the results of a background check.

_____ Students may be required to complete a drug screen before beginning their clinical experience at the request of the clinical site. Drug screening costs are the responsibility of the student (approximately \$37). If the clinical site finds the student's drug screen to be unsatisfactory, the student may be dismissed from the program (see substance abuse policy).

_____ Proof of health insurance may be required by the clinical site. Keep in mind that you are responsible for your own health and testing requirements should an accident or injury occur. Clinical sites are not responsible for any injury that occurs during externship.

_____ Washington State Law [WAC 246-827-0220], requires that students have completed one of the following to be eligible for selection into the Medical Assistant program: high school graduation, GED completion, or higher U.S. degree conferment.

>>>REQUIRED ATTESTATION: Have you earned a high school diploma, GED, or higher U.S. degree? Yes No

If yes, which did you completed? _____ Date completed: _____

_____ I have reviewed the program requirements in the Clark College catalog. I am aware of entrance requirements, selection processes, required immunizations, criminal background check requirements, and all other specific program information. I am aware that if selected into the program, clinical sites may require drug screening. I am aware that completion of pre-entrance requirements does not guarantee entrance into the program and understand that additional preparation may be needed for final program selection.

_____ I understand that any misrepresentations or false statements on this application will be subject to the Clark College and program code of conduct disciplinary procedures.

_____ **Print Name**

_____ **Signature**

_____ **Date**

The college affirms a commitment to freedom from discrimination for all members of the college community. The responsibility for, and the protection of, this commitment extends to students, faculty, administration, staff, contractors, and those who develop or participate in college programs. It encompasses every aspect of employment and every student and community activity. The college expressly prohibits discrimination on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal. Harassment is a form of discrimination. Alternate format of this document is available upon request. Please contact Disability Support Services at (360) 992-2314 or (360) 991-0901 video phone.