

Clark College
Financial Aid Census Date Repayment Policy

Financial Aid reviews and locks enrollment on the tenth day of the term for Pell Grant, Washington College Grant (WCG) and College Bound Scholarship (CBS) recipients. Enrollment changes completed through the tenth day of the term will result in an adjustment of eligibility of funds by increasing awards for eligible credits added or reducing awards to calculate a repayment of funds for credits dropped after disbursement.

Increasing Enrollment Level

Financial aid funds are increased for enrollment level changes from adding eligible courses through the tenth day. Additional funds awarded are applied toward payment of charges for classes added, and any remaining balance is refunded through BankMobile Disbursements, a technology solution, powered by BMTX, Inc.

Decreasing Enrollment Level

Financial aid funds are reduced for enrollment level changes from dropping eligible classes through the tenth day. This will result in repayment owed to Clark College and/or the state aid program(s) depending on the funding type received.

Complete Withdrawals

Withdrawing from all financial aid eligible credits through the tenth day will result in repayment of all funds received. For Washington College Grant and College Bound Scholarship the full balance of the award received will be owed. Repayment of other sources of aid is subject to the [Clark College Return of Title IV Repayment Policy](#) requirements and based on number of days attended within the term.

Enrollment in Late Starting and/or Early Ending Courses

Classes that start after the tenth day and/or end before the last day of the term are considered module courses. Eligible module classes are included in the enrollment level at the time of disbursement as long as the student was enrolled in the course(es) by the tenth day. Students who withdraw from a module class on or before the scheduled course start date are considered to have not commenced attendance and will require an enrollment level review. A reduction of eligibility will result if the student did not commence attendance in the enrollment level funded.

Late Enrollment

Clark College may allow enrollment in classes after the tenth day on case-by-case basis. Students may request authorization by completing a Late Registration Petition to the Enrollment Services Office. Petitions approved may result in a funding adjustment.

Tuition Refunds

Tuition refunds are issued according to the [Clark College Refund Policy](#) for courses dropped. Any refunds issued will first be applied toward any Pell Grant overpayment to reduce any amount owed. Remaining refund balances will be applied toward College Bound Scholarship followed by Washington College Grant repayments.

Repayments to Clark College and Overpayments

Students who owe repayments to Clark College and/or overpayments to the state aid programs will receive a bill through the email address on file. Students should contact Clark College Accounts Receivable to pay their debt in full or make payment arrangements.

Pell Grant awards reduced will be owed as a repayment of the refund first. If the Pell reduction exceeds the refund, the remaining balance will be owed as outstanding tuition for the term. Both portions are considered a debt owed to Clark College. Students who do not respond to repay the debt in full or establish a payment plan will be referred to collections.

Washington College Grant and College Bound Scholarship will be owed as an overpayment to the state aid program(s). Students who owe a repayment of WCG or CBS will lose eligibility for additional state aid until the debt is paid in full. This includes WCG, CBS, Passport to College and State Work Study. Students who do not respond to repay the debt in full or establish a payment plan will be referred to the Washington Student Achievement Council (WSAC). Any unpaid debt balances,

including those with a repayment plan, will be referred to the WSAC by June 30, 2021 for collection. Students will need to contact University Accounting Service at (844) 870-8701 to make payments toward unpaid balances.

Adjustments to the Census Date

The census date may be adjusted due to inclement weather or other unforeseeable circumstances that cause the campus to suspend operations during the first 10 business days of the term. In this event, Financial Aid, Enrollment Services, and Accounting Services will coordinate efforts to extend refund periods and payment deadlines as needed.

If extenuating circumstances prevented a student from completing all enrollment transactions prior to the census date and attendance during the first week of the term can be confirmed by the instructor(s), the Financial Aid Office may authorize an enrollment adjustment on a case-by-case basis. Students should visit the Financial Aid Office for more information.

Clark College does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation, gender identity, gender expression, political affiliation, creed, disabled veteran status, marital status, honorably discharged veteran or Vietnam -era veteran status in its programs and activities, in accordance with state and federal laws. The responsibility for and the protection of this commitment extends to students, faculty, administration, staff, contractors and those who develop or participate in college programs. It encompasses every aspect of employment and every student and community activity. The following person has been designated to handle inquiries regarding non-discrimination policies: Special Advisor for Equity and Diversity, Gaiser Hall, 360-992-2355, or 360-991-0901 (video phone). Alternate format of this document is available upon request. Please contact Disability Support Services at 360-992-2314, or 360-991-0901 (video phone).