NTEC -MINUTES
Friday, February 27th, 2024, at 3:30 PM.
AA4 Room 203

Members Present: Ryan Fanning, Sean Moore, Eric Cowen, Michael Jaeger, Eric Olmsted

Members Absent: Brian MacKay, Steve Bohling, Jim Schafer

Clark College: Dwight Hughes, Theo Koupelis, Elizabeth Flores, Kathy Chennault, April Cannon, Giga Alqeeq

The meeting began at 3:33 PM.

NEXT MEETING DATE
May 22nd, 2024, at 3:30 PM.

MINUTES OF THE PREVIOUS MEETING
The minutes from November 7th, 2023, were approved.

COLLEGE UPDATES
Introductions were made.
Theo announced that the college will be searching for a permanent Vice President of Instruction by July 2024. Tina Redd is currently serving as the interim Vice President of Instruction.

CAREER LAUNCH
Dwight announced a current job listing for a program navigator. The career launch grant will fund a permanent full-time staff position.
Dwight shared new equipment purchased through the career launch grant. The program would like to replace the whiteboards with touch screens.
Dwight shared the program's new router purchase, allowing students to continue working from home. However, the program's firewall needed to be replaced. The program could pay for a five-year upgraded software license with the grant.
Dwight stated the program may obtain more grants with career launch. The program is in good standing, and enrollment numbers are sufficient.
Dwight announced that Josie Sullivan, a new staff member, will be the Network Technology and Cybersecurity program navigator. Josie is the main point of contact for students and engagement. The position oversees retention, recruitment, outreach, and postgraduate tracking.

DEPARTMENT UPDATES

Dwight stated the program enrollments are steady, with three cohorts.

Dwight stated that cybersecurity enrollments are robust.

Ryan recommended outreach programs for K-12.

Dwight was connected to Rooted School Vancouver through Sean Moore and advocated for Network Technology training, which has been established.

Sean suggested connecting more CTE instructors to schools and inviting students to the Stem-O-Ween event.

Dwight suggested an event in the auditorium for a speaker event.

Dwight discussed how the general education requirements have become more flexible. The next catalog will reflect those changes.

Dwight and Josie will collaborate to establish and maintain relationships with local partners.

Kathy stated that the post-graduation data will need to be evaluated.

Dwight will implement a post-graduation survey independently.

April stated that the career center is short-staffed to track post-graduation numbers, and a staff member is dedicated to that at the university level.

Dwight welcomed industry members of guest speaker opportunities.

Department Hirings: Currently Hiring and Ongoing

Dwight welcomed the industry members to share the current adjunct teaching positions. Dwight highlighted that if there are courses that resonate, please contact Dwight. Prioritized classes in Lennox or cyber security.

Eric stated that Michael Wallace would be interested in teaching cybersecurity.

Dwight announced two full-time cybersecurity instructors will be needed by the fall of 2024. Therefore, there is a need for adjunct professors for basic-level classes and part-time work.

Dwight discussed a trial small speaking class to allow people to see if the adjunct position would be a good fit.

Dwight announced the program hired five new adjunct professors.

Dwight stated that the program still needs adjunct professors for the summer term.

ACTION ITEMS

The program will try to follow up with Dr. Karin Edwards to establish a meeting to advocate for the programs.

Eric and Dwight will work on collaborating with local partners to advocate for the program.

NEXT MEETING TOPICS

AI, five-year future planning, and input.

The meeting adjourned at 4:55 PM.

Prepared by Elizabeth Flores